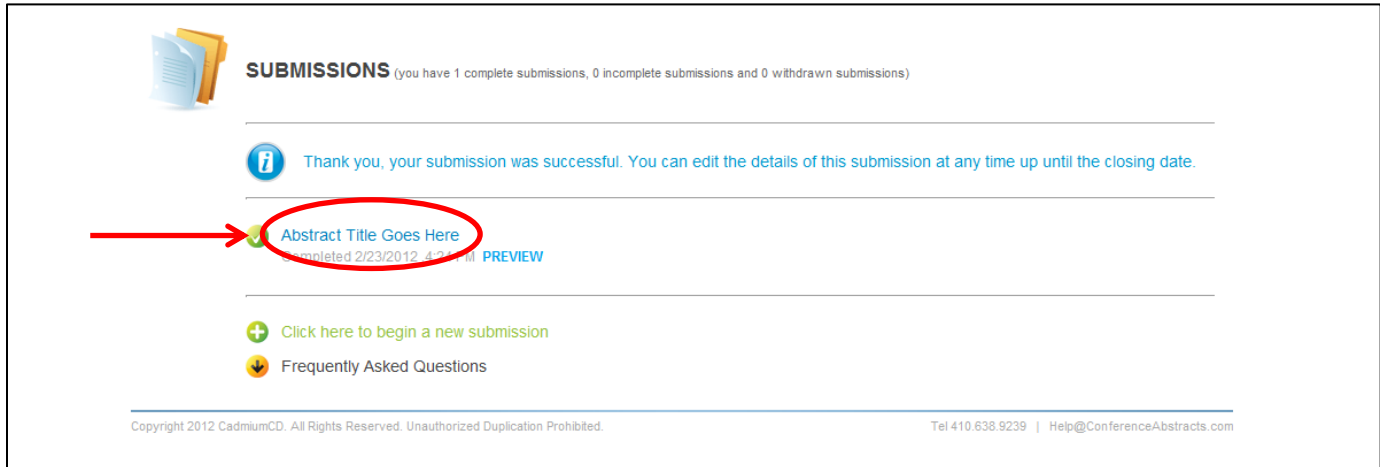


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## HOW TO WITHDRAW A SUBMISSION FROM THE NAN ANNUAL CONFERENCE

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1. If you need to withdraw your submission, log into the submission site and click on the title of your abstract.



The screenshot displays a user interface for managing submissions. At the top left, there is an icon of a folder with documents. To its right, the heading "SUBMISSIONS" is followed by a status message: "(you have 1 complete submissions, 0 incomplete submissions and 0 withdrawn submissions)". Below this, a blue information icon is accompanied by the text: "Thank you, your submission was successful. You can edit the details of this submission at any time up until the closing date." A red arrow points to a green checkmark icon next to the text "Abstract Title Goes Here", which is also circled in red. Below this, the text "Completed 2/23/2012 4:21 PM" and a "PREVIEW" link are visible. Further down, there are two links: "Click here to begin a new submission" with a green plus icon, and "Frequently Asked Questions" with a yellow downward arrow icon. At the bottom of the page, there is a footer with copyright information: "Copyright 2012 CadmiumCD. All Rights Reserved. Unauthorized Duplication Prohibited." and contact details: "Tel 410.638.9239 | Help@ConferenceAbstracts.com".

2. Next, you will click on the Submission Status “Complete” link.


**TASK LIST**


 You must complete each of the tasks listed below before you can submit your abstract. You can continue to log back into the system up until the closing date - you do not have to complete all of the tasks until then. If you are ready to submit your abstract, please click Save Submission to proceed to the final submission page.


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**Abstract Title Goes Here**  
Submission Type: [Poster Presentation](#) **Save Submission**  
Submission Status: [Complete](#) ←


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 **Primary Author**  
Click here to add the primary author to this submission.

 **Co-Author List**  
Click here to add co-authors to this submission.

 **Research Attestation Statements**  
A series of agreement statements about the research being submitted.

 **Abstract Submission Details - Poster Presentation**  
Submit information about your abstract.

 **Upload Images**  
Upload an image file to support your abstract submission or opt-out.

3. On the Submission Settings page, change the Submission Status in the dropdown menu from “Complete” to “Withdrawn” and click on the “Update Settings” button.

The screenshot displays the 'SUBMISSION SETTINGS' page. At the top left is a wrench and screwdriver icon. The title 'SUBMISSION SETTINGS' is centered. A red arrow points from the title to a red circle around the 'Update Settings' button in the top right corner. Below the title is an information icon and a message: 'Editing your Submission's settings is easy. Just adjust the fields below and press the Update Settings button.' The form contains three main sections: 'Submission Title' with a text input field containing 'Abstract Title Goes Here' and character/word counts; 'Submission Type' with a dropdown menu set to 'Poster Presentation'; and 'Submission Status' with a dropdown menu showing 'Complete', 'Active', 'Withdrawn', and 'Complete'. A red circle highlights the 'Submission Status' dropdown, and a red arrow points to the 'Withdrawn' option. An 'Update Settings' button is located below the dropdown. A red asterisk indicates required fields. At the bottom, there is a footer with copyright information and contact details.

Your submission has now been withdrawn.

#### QUESTIONS?

Contact [office@nanonline.org](mailto:office@nanonline.org) for assistance.